



**Snowshoe Mountain Inc.
Contractor Obligations**

The following outlines the specific requirements of all outside contractors/companies doing business with Snowshoe Mountain or any contractor/company that perform an activity on or adjacent to our property with potential for harm to our property or employees.

GENERAL LIABILITY INSURANCE

- A Certificate of Insurance (COI) on an "ACORD" form or equivalent.
- The certificate holder shall be listed as:

Snowshoe Mountain Inc.
P. O. Box 10
Snowshoe, WV 26209
- **Snowshoe Mountain Inc. and Alterra Mountain Company** shall be named as additional insureds under contractor's commercial general liability policy with respect to contractor's activities under the contract. Contractor's insurance shall be primary and non-contributing with respect to any insurance coverage maintained by the aforementioned additional insureds. **The Insured & the Producer of the certificate, by production of the certificate, attest to the additional insured status of the certificate holder by policy endorsement.**
- **Minimum limits** required for "Bodily Injury & Property Damage" is **\$1,000,000 per occurrence and \$2,000,000 general aggregate**. Some activities may require additional limits.
- **Business Automobile Liability Insurance** written on an occurrence basis, in form and substance reasonably acceptable to SMI and including, without limitation, an endorsement naming SMI as certificate holder. The Comprehensive Automobile Liability Insurance Policy must provide coverage for all hired and non-owned automobiles, and must include personal injury protection and uninsured motorist coverages. The Comprehensive Automobile Liability Insurance Policy must be written with a combined single limit of liability of not less than \$2,000,000 for each occurrence of bodily injury and/or property damage.
- **Worker's Compensation Coverage.** If contractor has any employees who will perform services at Snowshoe Mountain Inc. or SMI, a Workers Compensation Insurance Policy in form and substance reasonably acceptable to SMI and in an amount not less than the statutory limits (as may be amended from time to time), including Employer's Liability Insurance with limits of liability of not less than (i) \$500,000 for bodily injury by accident, each accident, (ii) \$500,000 for bodily injury by disease, each employee and (iii) \$1,000,000 aggregate liability for disease.
- A 30-day cancellation notice shall be required on the certificate.

OTHER REQUIREMENTS

The contractor must produce all applicable West Virginia Licenses, including, but not limited to, a **Business license and/or Contractor's license** as required.

If the activity involves the use of a hazardous material as defined by OSHA's Hazard Communication Standard (29CFR, 1910.1200), the contractor will provide information on the material to this office as required by the Standard. Please submit any certificates pertaining to HVAC also.

All required documentation may be faxed to the Risk Management office at 304-572-6915. Any questions shall be directed to this Risk Management office by calling 304-572-5895 or 304-572-5866.

All documents must be received prior to the contracted activity.